



## Education

California Polytechnic State University, San Luis Obispo  
Bachelor of Science - Graphic Communication,  
Concentration - Printing and Imaging Management  
To be conferred Spring 2010

## Work Experience

Server, Sumo Sushi, San Luis Obispo, California, June 2007–Present

Greeting customers upon arrival

Waiting on tables and satisfying customer needs as well as taking care of telephone orders

Cash handling

Maintenance and cleaning of kitchen, serving areas, and dining room

University Graphic Systems, Cal Poly, San Luis Obispo, California, April 2007–June 2008

Sheetfed Prepress Trainee

- Creating templates, and plates
- Solved issues associated with customer's supplied files

Bindery Trainee

- Folding, cutting, and binding

Vista Grande Cafe, San Luis Obispo, California, April 2007–September 2008

Maintenance and cleaning of equipment, dining area, and salad bar

Cash handling and general customer service

Service Clerk/Beauty Assistant, Walgreens, Sunnyvale, California, July 2007–August 2007

Cash handling and maintenance of front of store

Advised customers on cosmetics, skin care, and hair products

Set up displays and decoration

Reorganized stock for optimum sales

## Skills and Knowledge

Software

Adobe Creative Suite - Photoshop, Illustrator, InDesign, Bridge, Acrobat

Microsoft Office - Word, PowerPoint, Excel

iWork - Pages, Keynote, Numbers

Kodak PREPS

Agfa Apogee

QuarkXPress

## Leadership Experience

California Polytechnic State University TAGA - Secretary 2007-Present

Wilcox High School Debate Club - Captain 2004-2005, Fundraising Chair 2005-2006

UnGarbage Crew Recycling Club - Vice President 2005-2006

Wilcox High School Orchestra - Section Chair 2005-2006