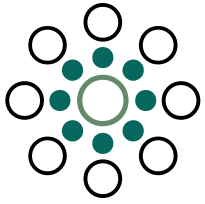


# Sarah Rudy

(415) 272-7742 • sarahrudy@gmail.com

<b>Education</b>	California Polytechnic State University, San Luis Obispo	September 2005 – Present
	é Bachelor of Science in Graphic Communication to be conferred June 2009	
	Design Reproduction Technology Concentration	
	Printing & Imaging Management Concentration	
<b>Work Experience</b>	Metro Label Group • Napa, California	June 2008 – Present
	<i>Sales &amp; Business Analyst Intern</i>	
	é Project coordinator for the implementation of sales force automation software	
	é Organized and trained employees to use software within North American offices	
	é Engaged in sales activities to expand company prospect base	
	Mustang Daily • San Luis Obispo, California	September 2007 – March 2008
	<i>Ad Designer</i>	
	é Designed and created ads for the daily university newspaper	
	é Prepared files to print on web press	
	Mill Valley Services • Mill Valley, California	Summer 2007
	<i>Pre-press Designer</i>	
	é Collaborated with clients to design and create business cards, brochures, postcards, posters, flyers and newsletters	
	é Worked with 4-color digital presses, sending files to high-end devices and post-production bindery equipment	
	Allegra Print & Imaging • San Rafael, California	Summer 2006
	<i>Publishing &amp; Design Intern</i>	
	é Designed and proofed business cards including the BMW account	
	é Involved in post press production including folding, mailing and binding	
	é Answered phones and interacted with clients	
	Precision Data Products • Mill Valley, California	Summer 2006
	<i>Office Intern</i>	
	é Organized office files, proofed layouts and answered phones	
	é Researched product design elements for clients	
	Macy's West, Inc • Corte Madera, California	June 2003 – September 2005
	<i>Sales Associate</i>	
	é Customer assistance and customer service	
	é Organized and presented merchandise	
<b>School Activities</b>	TAGA • Technical Association of the Graphic Arts	September 2008 – Present
	<i>Treasurer</i>	
	é Collected all money dues, paid bills and kept accurate record of business transactions	
	é Organized creation of student journal to compete in national competition	
<b>Technical Skills</b>	é Adobe Creative Suite	é QuarkXPress
	é Microsoft Office	é Mac & PC Platforms
	é Filemaker Pro	é Web design knowledge
	é Sheetfed, Web & Flexography Press knowledge	é Bindery Equipment



# Sarah Rudy

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## *References*

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*Vice-President*

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